

## Minutes of the PCC 10th February 2025

Approved at PCC 10th March 2025

Agenda item and discussion points	Action
<b>1. Welcome and opening prayer</b> The meeting was chaired by Pete Burns.	N/A
<b>2. Apologies for absence</b> Attendees: Hannah Burns (minutes), Conway Tearle, James Murdoch, Sue Tearle, Revd Chris Henriette, Peter Watson, Pete Burns, John Stevens, Gladys Ekpo-Daniels, Claire Johnson, Tanya Hilborne, Fran Lechler, Adriaan Goosen.  Apologies: John Murray, Louise Grace, Revd Bridget Shepherd, Simon Frewin, John Bramson, Yi Baylis.	N/A
<b>3. Declarations of interest</b> n/a	N/A
<b>4. Acceptance of AOB</b> Chris Henriette to provide an update on Hither Tones Evensong on 9th February.	N/A
<b>5. Approval of minutes of meeting of <a href="#">14th November 2024</a> + matters arising</b> No amendments	<b>Minutes from 14th November 2024 approved: Proposed by JaM, GE-D seconded.</b>
<b>6. Minutes of January Standing Committee <a href="#">13 January 2025</a></b> Noted	N/A
<b>7. Safeguarding - <a href="#">2024 audit</a>, Health and safety update, GDPR compliance</b> Ann Lorek (AL) joined the meeting for a discussion on the 2024 safeguarding audit: <ul style="list-style-type: none"><li>● Safeguarding training - there are still some who are outstanding ,Fiona (FM) spends a long time chasing completion. In the key volunteer roles request there will be inclusion of a request of someone to coordinate the safeguarding training completion.</li><li>● Modules: Foundation and domestic abuse - all PCC members Leadership - for particular leadership roles</li><li>● Consideration of whether to have a time limit on completion of training, and some individuals cannot do a role without it.</li><li>● AL shared that it has worked well previously to have time set aside at church which also is an encouragement to do the training in advance of this planned session.</li></ul>	N/A

<ul style="list-style-type: none"> <li>● DBS checks - Chris is overseeing the second part of this, FM doing the first part.</li> <li>● Survey question: 'Church safety plans in your parish?' There is a lapsed safety plan (someone who needs to access worship), but they do not need a current plan.</li> <li>● There is the need for a H&amp;S lead.</li> <li>● Thanks to CH and BS for leadership and support in safeguarding. From 1 May 2025 JaM and ST to take on overseeing safeguarding, as the parish will be in vacancy from this point.</li> <li>● PCC requested more frequent invitations for AL to attend PCC and update on safeguarding.</li> <li>● Discussion was had as to the degree which members of PCC felt they wanted oversight and detail of safeguarding cases. It was clarified that the Diocese provides advice and information, and any referral that we make will be to the local authority social care service.</li> <li>● CT comment that for Scouts - they report directly to HQ and local groups are not informed unless there are specific instructions.</li> <li>● FL commented on childrens work - and suggested that specific training to be considered for leaders; there may be an occasion where AL can join a childrens leader meeting (Jane Butcher coordinates) and perhaps extend to the youth leaders also.</li> <li>● In addition, the diocese may do training for the group (Chris has offered to host at Good Shepherd).</li> <li>● AL was thanked for her updated and continued work on Safeguarding.</li> </ul>	
<p><b>8. <u>Sabbatical and Parish in Vacancy (Interregnum and Recruitment)</u></b></p> <ul style="list-style-type: none"> <li>● JaM provided an update - anything done now is not legally binding, as BS has not resigned and is still on payroll.</li> <li>● Expecting BS back at the start of April - for 1 month. In the last week of April BS will handover to Archdeacon.</li> <li>● 1 May intending to move house and become acting archdeacon, and will therefore continue to be paid by Good Shepherd.</li> <li>● We cannot start the interregnum until BS leaves the payroll, likely to be 5 July. BS will need to make a formal resignation.</li> </ul>	N/A

<ul style="list-style-type: none"> <li>● We then will have a special PCC to appoint people to conduct the interviews.</li> <li>● In the meantime, we can do the work on the parish profile.</li> <li>● If we advertise, this will need to advertise for 6 weeks minimum.</li> <li>● The vicarage will be overseen by JaM and ST day to day, overseen by the archdeacon.</li> <li>● Need to find a substitute governor for Trinity (primary and secondary) - can only do this once BS resigns.</li> <li>● Chair of PCC will be Pete Burns, who is also coordinating the parish profile, and welcomes input and volunteering from others.</li> <li>● It was noted that CH is in training, and will need to dedicate Thursdays to studying. The Revd Peter Organ (St. John the Baptist, Catford) will supervise CH, they are meeting fortnightly. CH has also requested a meeting with Chigor (Archdeacon).</li> </ul>	
<p>9. <b>Finance update</b> (Accounts to be approved ahead of examiner review)</p> <p>CT provided an update:</p> <ul style="list-style-type: none"> <li>● Income (through planned giving) has increased this year significantly, mostly in more recent months.</li> <li>● CAF donations are accounted for separately (other planned giving)</li> <li>● Utilities are lower. Rates changed, expecting the gas bill to increase significantly for St.Peter's.</li> <li>● £9k for curate housing - the refund has been taken off</li> <li>● Discussion on the food bank 2023 income - Hatcliffe grant and how it is accounted for; whether cash or accrual accounting.</li> <li>● Gift aid needs to be updated to show £18,600</li> <li>● Removed the Give to Go green income as this is committed spend - CT will amend to now include this in 2024 and will be included with commentary.</li> <li>● Propose that we postpone to the approval of the accounts to the March PCC (propose by JaM, seconded by PW, all agreed). Then will need to go to the examiner.</li> <li>● Final accounts to the church by end April, ahead of APCM in May.</li> <li>● In future years PW proposed that we continue to produce a draft ahead of March PCC approval.</li> <li>● Balance sheet to be presented in March.</li> </ul>	<p>Information &amp; Decision</p>
<p><b>10. Draft Trustees report</b></p>	<p>N/A</p>

<p>Thanks from JaM for contributions so far. There is still a month to refine, comments to be sent to JaM, ahead of final report at March PCC.</p>	
<p><b>11. Update from Deanery (<a href="#">October</a>) and Diocesan (<a href="#">November</a>) Synod meetings</b>  Receipt of written Minutes only.  AG provided an update and mentioned the investment programme for 2025.</p>	<p>N/A</p>
<p><b>12. Correspondence</b>  - <a href="#">Parish support fund letter from the Bishop of Southwark</a>  - <a href="#">Future worship in St Peter's from Diocesan Registry</a>  St. Peter's has retained a licence for worship, meaning that we need to hold 2 services a year at St.Peter's, to be public and well advertised. CH to discuss with St.P Management Group.   - Thy Kingdom Come in Woolwich <a href="#">letter</a> from the Bishop of Woolwich and <a href="#">flyer/QR code</a>  Attended by lay members, good for networking. Will be included in monthly newsletter.</p>	<p><b>CH to discuss with the St.P Management Group the requirement to hold 2 services a year at St.P.</b></p>
<p><b>13. AOB</b></p> <ul style="list-style-type: none"> <li>● Give to Go green faculty asks for signature for the resolution - HB to provide on behalf of PCC.</li> <li>● CH updated PCC re: Hithertones evensong on 9 February. <ul style="list-style-type: none"> <li>○ The Evensong service included readings that caused offence to attendees. CH has spent time discussing with those who attended evensong, including members of the Hithertones choir.</li> <li>○ Going forward, we could consider not having readings as part of Evensong, given there is no sermon to accompany the set readings.</li> <li>○ AG suggested a PCC discussion session to discuss how we wrestle with exclusive and hurtful parts of the bible. Consider what version of the bible we use.</li> </ul> </li> </ul>	<p>N/A</p>
<p><b>14. Date of next meeting:</b> 11th March. APCM is 11th May.  Upcoming meeting dates <a href="#">here</a></p>	<p>N/A</p>
<p><b>15. Closing prayer</b>  CH closed in prayer 9:40</p>	<p>N/A</p>