

PCC Minutes 16th June 2025

Final - approved at the 15th July PCC meeting.

Item	Subject	Decision/Actions
1	The meeting opened in prayer just after 8:00 pm Pete Burns welcomes Moses to his first PCC meeting	
2	<i>Present:</i> Moses Barker, James Murdoch, Sue Tearle, Conway Tearle, John Stevens, Richard Burns, Pete Burns, Tanya Hilborne, Louise Grace, Simon Frewin, Peter Watson, Chris Henriette <i>Apologies:</i> John Murray, Adriaan Goosen, Clare Johnson, Kirabo Frewin, John Bramson, Fran Lechler	
3	Declarations of Interest: None	<i>None received</i>
4	Acceptance of AOB: None	<i>None received</i>
5	Approval of Minutes Approval of Minutes for 2nd June 2025 Proposed that the minutes be approved: Conway. Seconded: John S All in favour	<i>Carried</i>
6	Matters arising from 2nd June 2025 Action item identified for Sue to send Peter the word document for the update of Sr peter's evacuation plan	
7	Acceptance of Report/Decisions of the Standing Committee The PCC received report from the Standing Committee and Staff Team <ul style="list-style-type: none"> ● Weigall Road update ● Little Bunnies update ● Administrator Hours ● Vacancy Update <p>The PCC approved the Standing Committee's decisions including the increase in the Parish Administrators hours and pay for outstanding overtime.. There were further updates to Weigall Road in the Capital Projects Plan – see below</p>	<i>Action: Review policy on keys</i>
8	Finance report and latest estimate (LE) The Treasurer, Tanya, took us through the new Finance report and the PCC generally welcomed the new format and the simplification of reserves reporting. Key points were:	

	<ul style="list-style-type: none"> • LE for year end exclude capital items under item (9) below • LE year end operating surplus of just over £5,000 (Tanya took us through why that is less than the £13k last year). • LE of year end reserves of about £75,000 (excluding property valuation), of which about £69,000 is unrestricted and available to spend by the Trustees <p>Congregational giving has increased but LE excludes some substantial one-off donations we had last year.</p> <p>St Peter's is not only fulfilling its mandate but is making a positive contribution to Parish funds.</p> <p>Many items were considered in detail and Tanya will make some adjustments that came up e.g. cost of Quinquennial inspection in the Autumn.</p> <p>Two action points were identified – see rhs column</p>	<p><i>Action: Peter on behalf of SPMG to take responsibility for grant application to Hatcliffe for Food Bank</i></p> <p><i>Action: Chris to continue to press Diocese on payment of Council Tax etc on Thornwood Rd but ask for help if not resolved</i></p>
9	<p>Capital projects plan for doors and wall incl recommendations</p> <p>The Finance latest estimate gave the background to a long discussion re the Capital items.</p> <p>The PCC welcomed the idea that EPC issues for Weigall Road are postponed to 2028-30 and that only minimum refreshment be made to house and garden to secure new tenancy.</p> <p>Re the Church Boundary Wall the PCC were conscious of the need to get on with the project in an atmosphere of rising building costs and noted the loss of Seasons who had previously won the tender but the very good news of the John Walsh tender, only confirmed the previous day. The difference between that bid and using other contractors was estimated to be £27k with a risk of being substantially more</p> <p>Re the Good Shepherd door project, the PCC had a number of reservations which were</p> <ul style="list-style-type: none"> - A concern about spending so much of our reserves 	<p><i>Action: review reserves policy in the Autumn as part of our normal budget cycle</i></p>

	<ul style="list-style-type: none"> - A concern that the Project had moved from a £7k project for draft proofing to a £25k project for draft proofing and improving disabled access without sufficient PCC consideration <p>The explanation for the change in the scope of the project was that the DAC made improving the disabled access a condition for a Faculty for the project and the loss of two lower bidders.</p> <p>There was an extensive debate around these issues at the end of which the Chair (Pete) proposed, seconded by Conway:</p> <p>“PCC agreed to progress with John Walsh for the Handen Road and Wantage Road wall based on his recent June 2025 quote of £47,160. Understanding that this is not a fixed price proposal. PCC will remain informed on any significant changes, for example complications that may lead to a budget increase of +10%.”</p> <p>“PCC agreed to not progress with the Good Shepherd doors replacement based on the current estimate of £25,000. The PCC is still fully committed to replacing the doors as part of our commitment to Give to Go Green match funding, our commitment to Eco Church and ensuring that the church is accessible to all those that choose to attend. PCC believes that we should be able to install the doors for a lower cost to the church either through a reduced quote and/or through the addition of a grant which if granted would allow the church to progress with a competitive quote.”</p>	<p><i>Carried</i></p> <p><i>Action engage with Diocese/Architect and progress with John Walsh</i></p> <p><i>Carried</i></p> <p><i>Action engage with Diocese, Architect and contractor to find a cheaper way of at least getting the original project done.</i></p>
10	Youth & Children item update	<i>Postponed to future PCC</i>
11	Mission and Ministry support item First discussion on resources 2026 eg Youth and Children, Admin, Fabric	<i>Postponed to future PCC</i>
12	Safeguarding, Health & Safety update, GDPR Compliance	
13	Correspondence	
14	AOB none	
15	Date of next meetings: 15th July Full list of PCC meeting dates	

16	Closing Prayers The meeting closed in prayer at around 9:45pm	
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