Minutes of PCC 8th June 2026

Final - approved at the 7th September 2026 PCC meeting.

Item	Subject	Action
1	**Welcome and opening prayer** Present: Daniel Bird (DB), John Bramson (JB), Pete Burns (PB), Richard Burns (RB), Adriaan Goosen (AG), Chris Henriette (CH), Tanya Hilborne (TH), Gill Keeler (GK), Fran Lechler (FL), James Murdoch (JaM), John Murray (JoM), John Stevens (JS), Conway Tearle (CT), Sue Tearle (ST). PB (Lay Chair) welcomed everyone. CH opened with prayer.	
2	**Apologies for absence** Simon Frewin (SF), Petra Woodford (PW)	
3	**Declarations of interest** None	
4	**Acceptance of AOB** ● An item from CT concerning bank signatories.	
5	**Approval of minutes** ● PCC 11 March 2026 minutes. Proposed by RB, seconded by CT, all attendees in favour. ● PCC 10 May 2026 minutes. Proposed by PB, seconded by AG, all attendees in favour.	JoM - ask Parish Administrator to publish on website
6	**Standing Committee minutes** 15 April 2026 meeting minutes received.	
7	**Matters arising from minutes** None	
8	**New procedure / policy documents** ● Grievance Procedure, presented by CH. Proposed by CH, seconded by AG, all in favour. ● Donations Acceptance Policy, presented by TH. Proposed by TH, seconded by JaM, all in favour	CH, TH - finalize documents and send to Parish Administrator for filing and publication as appropriate
9	**Annual approval of policies** ● PCC members confirmed they have read them. ● Some minor revisions are pending as a consequence of CH now being vicar. ● Safeguarding policy is being updated and new version will be brought to a future PCC meeting for approval.	CH - Safeguarding policy updates. TH - bring Payments policy for approval. JoM - minor revisions to other policies.

	● The new Payments policy referenced in Standing Committee minutes is to be brought to the next PCC for approval. Acceptance of policies proposed by PB, seconded by RB, all in favour.	
10	**Finance report** ● TH presented YTD figures as at end of April. Forecast EOY shortfall on church running approx £3k. Also approx £18k of wall bills yet to be received, but those figures are known. ● General questions taken. ● Ambition to work towards longer term financial planning, e.g. 5 years. ● Next PCC meeting will review our Mission Action Plan (MAP).	JoM - circulate MAP link to PCC and make sure MAP is on the September PCC agenda.
11	**Safeguarding** CH presented a guidance note about DBS checks for Trustees. Proposal to amend our Safeguarding policy to require that all PCC members are required to have Enhanced DBS with Barring. Proposed by JB, seconded by AG, all in favour.	CH - incorporate into safeguarding policy update.
12	**Health and safety update** Nothing to report.	
13	**GDPR compliance** Nothing to report.	
14	**Correspondence** ● CH outline invitation to become a “champion church” for an organisation called Growing Hope. ● For info now, but likely to need decision at next PCC. ● Relevant to planned MAP discussion.	CH - bring to next PCC
15	**AOB** ● Formal motion that PCC approve Phil Wood being added as a signatory on the bank accounts, replacing Yi Baylis. Proposed by CT, seconded by JB, all in favour. ● PCC put on record their sincere thanks to Yi Baylis for her many years of voluntary service to the parish.	CT - follow through with the bank. JoM - convey PCC thanks to Yi.
16	**Date of next meeting** PCC - September (exact date TBC). SC will meet in July.	JoM - set meeting dates through to next April.
17	**Closing prayer** PB closed with prayer.	